

# *WOODCOTE PARISH COUNCIL*

**MINUTES** of the Parish Council meeting held in the Function Room, Village Hall, Woodcote  
Wednesday 20<sup>th</sup> April 2016 7.30pm.

## **PRESENT**

|               |                  |
|---------------|------------------|
| Chairman      | Mr. R. Peirce    |
| Vice Chairman | Mr. G. Botting   |
|               | Mr. M. Smith     |
|               | Mr. D. Booth     |
|               | Mr. A. Crockett  |
|               | Mr. B. Williams  |
|               | Mr. R. Lewin     |
|               | Mrs. D. Hadaway  |
| Parish Clerk  | Ms. Jenny Welham |

1. To receive apologies for absence.

Mrs. S. McGurk, Dr. P. Sudbury arrived late 9.0pm

2. To Receive declarations of interest.

Cllr. Crockett expressed interest in Planning application P16/S0625/FUL.

3. Public Forum: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.

Catherine Hall – Architect, Mr. N. Saunders and Mr. M. Crump to talk on planning application P16/S0625/FUL.

4. To approve Minutes Parish Council Meeting held on 6<sup>th</sup> April 2016. – Approved.

5. Matters arising from those Minutes not on the agenda elsewhere.

None.

## **6. Planning Applications**

**P16/S0625/FUL** (Full Application) Proposal: Two temporary mobile homes, Address: Land currently known as The Conifers Beech Lane Woodcote RG8 0PY. Letter received from applicant's architect for review by PC.

The Chairman reviewed the letter from the Architect with two site plans and invited the applicants to speak on this application.

Catherine Hall stated that the application is for temporary siting of the two mobile homes and they are to be removed when the dwelling is complete, but it is not clear, and that one may remain as a planning application for a second dwelling could be presented.

The PC agreed to this application with the following conditions;

The two mobile homes as shown on the site plans are on a site that is separate and outside the site that the planning application for a dwelling was granted.

The planning is temporary.

The two mobile homes are removed from site within a maximum period no longer than 2 months when the dwelling is completed/ habitable.

The new temporary access to the site that the two mobile homes are situated on is also removed and closed once the mobile homes are removed as no planning permission has been granted for this access.

Traffic delivering to the site where the dwelling is being constructed uses the entrance shown to that site just off Beech Lane.

Any damage caused to the highway "Beech Lane" due to lorries turning into the site is to be repaired by the developer to OCC Highway standards and approved by them.

**P16/S1000/HH Proposal:** Single storey rear and side extensions Address: 15 West Chiltern Woodcote RG8 0SG.  
PC recommend Approval.

**P16/S1004/HH** Proposed two storey side extension. Address: 8 Croft Way Woodcote RG8 0RS.  
PC recommend Approval.

#### **6.1 Applications Granted by SODC:**

P16/S0638/HH Application proposal, including any amendments :  
Two storey front and rear extensions Site Location : Greenhills Shirvells Hill Goring Heath RG8 7SP.

#### **6.2 Applications Refused by SODC**

None.

#### **6.3 Other Planning Matters**

The Clerk advised that the resident of No. 1 the Close had been in contact regarding the large fir trees alongside her property. The Clerk had investigated and these trees are owned by SODC and are on the corner of green that SODC also own. The clerk had contacted SODC and it is the Parks Department who would be responsible for this matter. The PC agreed that the Clerk contact the Parks Department requesting that they inspect their trees and speak to the resident in No. 1 the Close.

Cllr. Crockett updated the PC regarding the breach of planning he had reported, Erection of floodlights around ménage to the rear of his property on Bridle Path. SODC Planning Enforcement had no response to letters they had written so are now going to take the matter further.

P07/E0544 - The Clerk had received a letter from SODC Planning Enforcement regarding the breach of condition re Landscaping, Little Acre Beech Lane. The Clerk had reported this several times on behalf of the PC. SODC Planning Enforcement advise that they have been and inspected and are not taking the matter any further.

#### **7. Finance** To approve payments, note receipts.

| Date Paid  | Payee Name                     | Reference | Amount Paid | Transaction Detail        |
|------------|--------------------------------|-----------|-------------|---------------------------|
| 18/04/2016 | K. Smallbone                   | 540       | £30.00      | War Memorial Garden April |
| 20/04/2016 | Higgs Printing                 | 539       | £99.00      | Banner                    |
| 20/04/2016 | Berinsfield Community Business | 541       | £917.40     | Grass Cutting March       |
| 28/04/2016 | A. Crockett                    | SO        | £200.00     | Litter picking April      |
| 28/04/2016 | Jenny Welham                   | SO        | £782.00     | April Salary              |
| 29/04/2016 | British Telecom                | DD        | £84.82      | Monthly line & BB         |
|            |                                |           | £2,113.22   |                           |

Cheque from Allotments for the Labouring Poor account to Secure a Field for the new fencing.  
£4424.84 including VAT.

**Payments Approved.**

Receipts - First half precept has been received.

#### **7.1 Quotations/Grants** received for review/approval.

Cllr Smith advised that following the Public Consultation the priority for a 2<sup>nd</sup> pedestrian crossing near the Co-op stores was low down on the list. He proposed that the PC go ahead with the Glanville quotation for just one Preliminary Design and Survey at £2250. The PC agreed.

Quotations from Higley Brothers to clear all the gutters around the village hall of moss and debris ,  
Replace roof tiles x 50 £220.

Replace the incorrect guttering and brackets to North side of the hall above the entrance as the existing guttering is the wrong size and water is escaping. £278.  
PC agreed.

#### **8. Tidmore Pool** – Letter reply to Blandy & Blandy.

Blandy and Blandy had received a reply to the letter that the PC had instructed be sent to the owners of the site Tidmore Lane adjacent to the pool in regard to the fencing.

The Chairman read the contents to the Council. It was agreed that the Clerk had not entered into any “arrangement” with the owners of this site and does not have the power to carry out any such arrangement or agreement. The PC instructed the Clerk to request Blandy and Blandy reply with another letter in this regard.

#### **9. Other Committee Reports**

Village Hall MC – No new report

Village Green - No new report

Traffic Group – No new report

No reports from other groups.

#### **10. Correspondence**

None.

***Cllr. Crocket left the meeting.***

#### **11. Confidential Item** – Salary reviews.

The review for the Clerk deferred to another meeting as due to the public consultation the councillors had not had an opportunity to meet to discuss.

The Clerk had incorrectly drafted a Contract and shared this with the Litter Picker. The Chairman stated that this should not have been actioned and asked that the Clerk obtain detailed information on the options for the Council and circulate this so the Council can discuss at a future meeting.  
information. Clerk to check details and report back for next meeting.

#### **12. To note date of the next PC meeting: Annual Parish Council Annual Meeting Wednesday 4<sup>th</sup> May 2016.**

Signed.....Date.....

*Meeting closed at 9.20pm*

